

# Information Security Policy

Approved by

Date  
**22 May 2018**



**Per Wallentin, CEO Knowit Group**

# 1 Information Security

This corporate policy is a statement of intent and declaration to make decisions and achieve desired security goals. Information Security Policy is the overarching document in Knowit Information Security Management System (ISMS) and belongs to Knowit security process.

The goal of information security is to protect our customers, Knowit as company, our company brand and operations and employees from disruption, reduce damage and risks by preventing and minimizing the impact of unwanted events or incidents.

Continuous improvement shall reflect our daily behaviour and the following shall apply:

- We shall comply with occurring laws, requirements, demands and best practice
- This policy together with all corporate guidelines and instructions shall apply to all employees, partners and sub-contractors
- Information security is an integrated part of operations within Knowit and promoted by the board of Directors, CEO, CIO, CSO, Executives, Managing Directors and Facility Managers
- Process owners are responsible for ensuring that employees are informed and educated as well as information (document) owners to process information in a specified way to secure the business
- All employees are responsible to follow and propose improvements. All incidents shall be reported
- Knowit complies with the international standard ISO/IEC 27001
- We shall improve our knowledge and behaviour by continuous training, education and awareness
- We shall use our information security knowledge together with customers and partners in relevant projects, deliveries and assignments
- We shall contribute with added value to our customers through clear and proper information handling
- Breaches of this policy or security guidelines must be reported as an incident